



## Bulkington Parish Council

Wiltshire

[www.bulkington.org.uk](http://www.bulkington.org.uk)

Chair – Philip Oakey

[clerk@bulkington.org.uk](mailto:clerk@bulkington.org.uk)

Clerk – Tekla Hicks

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Membership: Councillors P. Oakey (Chair), S. Macalpine-Downie (Vice-Chair), J. Anderson-Hill, A. Breach.

**You are duly summoned** to attend the General Meeting of Bulkington Parish Council on **Wednesday 11<sup>th</sup> June 2025 at 7.30pm** to transact the following business at the location of the Bulkington Village Hall, Bulkington, Wiltshire.

*Tekla Hicks,*

Parish Clerk & Responsible Financial Officer

### AGENDA

1. Apologies

To receive apologies for those unable to attend.

2. Declarations of Interest

To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Minutes of the previous meeting

3.1 To approve as a correct record the minutes of the Annual Parish Council meeting held on 14<sup>th</sup> May 2025.

3.2 To note any matters arising from the minutes of the Annual Parish Council meeting held on 14<sup>th</sup> May 2025.

*Standing Orders will be suspended to allow for public participation*

4. Public Participation

4.1 To enable members of the public to address the Council regarding an item on the agenda.

4.2 To receive any petitions or deputations.

*Standing Orders will be reinstated following public participation*

5. Reports from:

5.1 To receive an update from the Unitary Councillor – Tamara Reay.

5.2 To receive the Chair's report.

5.3 To receive up to date external meetings schedule.

6. Matters arising from previous meetings:

6.1 To discuss any events planning volunteers' meeting if available. Venue to be confirmed.

7. Planning Matters to discuss:-

7.1 To note any planning applications received before the meeting.

7.2 To note the BPC Planning Schedule as at 1<sup>st</sup> June 2025.

8. **Maintenance to include items as below:-**
  - 8.1 To discuss and agree Parish Steward – Consideration of jobs for next visit (June).
  - 8.2 To discuss maintenance Log – for ongoing items.
9. **Finance**
  - 9.1 Payments for approval:
    - a) Clerk's Salary May & June 25
    - b) Clerk's PAYE May & June 25
    - c) Clerk's expenses to 31<sup>st</sup> May 25
    - d) Mark Goddard & Sons – INV-3117 - £954.00
  - 9.2 To approve invoices/requests for payment received prior to the meeting.
  - 9.3 Monthly Management Accounts  
Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.
10. **Playground & Grounds**
  - 10.1 To receive an update on the playground maintenance.
11. **Governance**
  - 11.1 To discuss new '.gov.uk' website & email requirements to be actioned.
  - 11.2 To consider the Communications Protocol.
12. **Correspondence Received Since Last Meeting, to note**
  - 12.1 Lime Down Solar Park information
  - 12.2 Tamara Reay ref air quality sensors
  - 12.3 Flood Wardens Newsletter
  - 12.4 Town and Parish Council Meeting notes 29.05.2025
13. **Confirmation of date of next meeting:** 9<sup>th</sup> July 2025 at 7.30pm.